



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

APRIL 26, 2022 AT 4:00 p.m.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

The April 26, 2022 meeting will be available via Zoom. The public may attend remotely using either:
The Zoom app, Zoom website (<https://zoom.us/>) [Meeting ID: 870 1784 6503; Passcode: 631628] at
<https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFImdz09>
or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff.

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER ROLL CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENT — PRESIDENT

(pgs. 7-8)

- *STANDING ITEM:* Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

2. FIRST QUARTER 2022 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF MCREYNOLDS AND B/S STEPHEN-PORTER

(pgs. 9-14)

- *QUARTERLY ITEM:* Select employees to be acknowledged for their efforts in the First Quarter 2022.

ACTION AGENDA

CONSENT EVENTS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

3. APPROVE REGULAR BOARD MEETING MINUTES, MARCH 2022

(pgs. 15-20)

- *STANDING ITEM:* Review and Accept Minutes for March as presented.

4. REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2022

(pgs. 21-30)

- *STANDING ITEM:* Review and Accept Financial Report for March as presented.

5. REVIEW AND ACCEPT POLICIES & PROCEDURES:

(pgs. 31-68)

- Governance – Board of Directors – District Formation – Major Department Programs: Housekeeping changes, updated for current structure and names, updated format and reordered by alphabet.
- Fire Prevention – Fire Prevention Unit – Firearms: Housekeeping changes for consistency recent policy updates. Updated for actual practice and to reflect changes in the law.
- Fire Prevention – Fire Prevention Unit – Use of Force: Housekeeping changes for consistency with recent policy updates. Updated for actual practice and to reflect changes in the law regarding use of force.
- Administration – Rules & Regulations – Administrative Guidelines – Grooming: Housekeeping changes for format. Updated to meet current grooming standards.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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6. MONTHLY OPERATIONS ACTIVITY REPORT – MARCH 2022

(pgs. 69-80)

- *STANDING EVENT:* Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.

7. REVIEW AND ACCEPT FIRST QUARTER 2022 CUSTOMER SATISFACTION SURVEY

(pgs. 81-86)

- *QUARTERLY REPORT:* Review and accept report for the First Quarter 2022 as presented. This quarterly report continues to reflect customer satisfaction is in the excellent range (96%) with 51 surveys returned and 233 Service and Sympathy Card sent in the First Quarter of 2022.

ACTION EVENTS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. REVIEW AND APPROVE DEPUTY FIRE MARSHAL POSITION, JOB DESCRIPTION AND PLAN TO FILL THE POSITION — CHIEF McREYNOLDS

(pgs. 87-110)

- *NEW ITEM:* Review and approve reclassified Deputy Fire Marshal Position, Job Description and implementation Plan.

9. REVIEW AND APPROVE GRANT APPLICATION FOR NEIGHBORHOOD REINVESTMENT GRANT AND RESOLUTION 2022-09 — DFM MAHR AND CHIEF McREYNOLDS

(pgs. 111-124)

- *NEW ITEM:* Review and approve grant application for NRI for a Pump Pod and approve Resolution 2022-09.

10. REVIEW AND DECLARE A CONTRACT FOR CONSULTING SERVICES WITH MICHAEL BAKER, INTL A SOLE SOURCE AND DIRECT STAFF TO EXPLORE ENGAGING A REAL ESTATE CONSULTANT — CHIEF McREYNOLDS

(pgs. 125-126)

- *New Item:* Review and direct staff to execute a sole source contract with Michael Baker Intl for continuing consulting service and to explore engaging a real estate consultant.

11. SIGN AND SUBMIT A LETTER OF SUPPORT FOR THE SD SHERIFF STATION AND THE DISTRICT'S INTEREST OF RELOCATING STATION 4 TO THE CENTER LOCATED NEAR 1-15 AND SR-76 — CHIEF McREYNOLDS

(pgs. 127-178)

- *NEW ITEM:* Request to execute a Board letter of support for the proposed Safety Center and expressing the District's interest in moving Station 4 to the Center.

12. REVIEW AND APPROVE RESOLUTION 2022-10 REQUESTING THE BOARD OF EQUALIZATION DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT – RAINBOW ZONE [BOE 0138] INTO NORTH COUNTY FIRE PROTECTION DISTRICT [BOE 0137] — CHIEF McREYNOLDS

(pgs. 179-184)

- *NEW ITEM:* Follow-up from the LAFCO recommendation to combine the Rainbow subzone into North County Fire Protection District.

13. REVIEW AND APPROVE LETTER TO SEND TO CONGRESSMAN ISSA SUPPORTING H.R. 3728 — CHIEF McREYNOLDS

(pgs. 185-188)

- *NEW ITEM:* Review and approve letter of support from Board for H.R. 3728, the Fire Station Construction Grants Act.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

14. There are no Discussion Agenda Items for the April 26, 2022 Board meeting.

(pgs. 189-190)

STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are items presented every meeting.

● LEGAL COUNSEL REPORT:

(pgs. 191-192)

“California Issues New Drought Executive Order.”



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ADJOURNMENT

SCHEDULED MEETINGS

The next Regular Board meeting: **Tuesday, May 24, 2022, 4:00 p.m.**

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was **April 21, 2022.**"

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: April 21, 2022